

ANNEX B TO CACTMC BY LAWS

AGENDA FOR ANNUAL GENERAL MEETINGS



Agenda

1. Welcome and apologies
2. Meeting opening
3. Confirmation of minutes of previous annual general meeting
4. Reports
 - President
 - Treasurer
 - Financial Statements and Audit Report
5. Business (Of which notice given)
6. Appointment of Returning Officer for Election
7. Declaration of vacating all appointments
8. Election of Council Committee
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Events Director
 - Registrar
 - Three Ordinary members
9. Appointments
 - Auditor
 - Public Officer
 - Public Relations Officer
10. Closure