



Council of ACT Motor Clubs inc.

PO Box 505 Woden ACT 2606

www.CACTMC.org.au

info@CACTMC.org.au

Notice to clubs to re-Affiliate for 2021/22

The Council of ACT Motor Clubs' annual Club **Affiliation Fees** are due by **30th June**.

The reaffiliation process has been streamlined this year, so please read the following carefully.

To reaffiliate for the 2021-22 year, a club must complete and submit the following by June 30:

1. "Annual Affiliation Return" (page 2 of this pack);
AND
2. **Pay the Affiliation Fee** as set out below under "Payments to CACTMC".

Further: If the club is authorized to endorse **Concessional Registration Scheme (CRS)** applications, the club **MUST** complete and submit the following **TWO** documents – also by June 30:

3. **Club List of (ACT & NSW) Endorsed Vehicles**;
AND
4. **Concessional Registration Scheme - Authorised Club Signatories**

Note: The **Annual Affiliation Return**, the **List of Endorsed Vehicles** and the list of **Authorised Club Signatories** can ALL be submitted by email to: Secretary@CACTMC.org.au (PROVIDING that when printed the text is clearly legible); or delivered by post to the above address; or to the Secretary at a CACTMC meeting. The List of Endorsed Vehicles may be submitted as a spreadsheet, provided the same columns are used. Regardless of the method of delivery, all applicable documents must be received by the Secretary **by June 30**.

Council is also providing the opportunity for clubs to provide a voluntary donation to an authorized **Carbon Offset Program**. To participate, please add the suggested, or other, amount to your Affiliation Fee payment. The donated funds will be forwarded to an authorized local organisation that undertakes land sector abatement (reafforestation) projects, through the Carbon Credits (Carbon Farming Initiative) e.g. [GreenFleet](#).

The **annual Affiliation Fee** is dependent on the number of current club members according to the schedule:

Number of Club Members	Annual Fee	Carbon Offset	Total
1 to 49	\$40	\$10	\$50
50 to 149	\$75	\$20	\$95
150 or more	\$200	\$50	\$250

Payments to CACTMC are required to be made by **Electronic Fund Transfer (EFT)**:

Account Name:	Council of ACT Motor Clubs Inc
BSB:	032-636
Account number:	387761
Bank Reference:	CACTMC Club Number & Club Short NAME

***Note:** Payments by cash or cheque are no longer accepted.*

IMPORTANT NOTE for clubs using the Concessional Registration Scheme (CRS)

Affiliation with Council, for the purposes of CRS, requires the club or organisation to remain "financial" by paying the annual CACTMC Affiliation Fee on time and the timely submission of the required documentation. NB: Failure by a club or organisation to reaffiliate by the due date, renders all of the club's members' vehicles ineligible for use under the ACT's Concessional Registration Scheme.



**COUNCIL OF ACT MOTOR CLUBS INCORPORATED
ANNUAL AFFILIATION RETURN**

Club name (short): _____ **Club #:** _____ **Incorporation ID:** _____

Club name (full): _____

Club email: _____

Club web site: https://www._____

President's name: _____ **Phone:** _____

President's email: _____

Delegate (#1) name: _____ **Phone:** _____

Delegate (#1) email: _____

Delegate (#2) name: _____ **Phone:** _____

Delegate (#2) email: _____

Club Registrar's name: _____ **Phone:** _____

Club Registrar's email: _____

Affiliation Fee of \$ _____ was paid on ___ / ___ / 20___ **Bank reference:** _____

A donation of \$ _____ has been included for the **CACTMC Carbon Offset Program**.

Number of Financial Members: ACT: _____ NSW: _____ Other: _____ Total: _____

Signed: _____ **Position:** _____ **Date:** _____

email to: Secretary@CACTMC.org.au;

Or mail to: **The Secretary, CACTMC, PO Box 505, Woden, ACT 2606**

Or deliver to the Secretary at a CACTMC General Meeting **no later than June 30.**

Club List of (ACT & NSW) Endorsed Vehicles as at: _ / _ /20 __

CLUB NAME: _____ **Club #:** _____

PLATE ID	MAKE	YEAR	MODEL	COLOUR

Duplicate this page if there are insufficient rows to report all club vehicles.



Concessional Registration Scheme Authorised Club Signatories



Club details

The nominated club must be affiliated with the Council of ACT Motor Clubs Inc.

Club name

Club number

Name of club registrar

Full address

Postal address

Email address

Telephone number

Signatories

The below signatories are authorised to sign on behalf of the above Council of ACT Motor Clubs affiliated Car Club for RTA purposes.

	Name of Club Compliance officer/Authorised representative	Signature
1		
2		
3		
4		
5		

Privacy Statement: The information you provide on this form is being collected for vehicle registration purposes. The information may be used by the Road Transport Authority for the purpose of any of its statutory functions. The information may be used for the administration of vehicle registration legislation and enforcement. The information may be disclosed to Commonwealth, Territory or State law enforcement agencies; transport authorities and government agencies authorised by law. The *Information Privacy Act 2014* prevents the ACT Government from using your information and retained images for any unauthorised purpose and require it to implement safeguards to protect the information and retained images from unauthorised access.

Club registrar signature

Signature of Club Registrar

Date

Forward to the Council Registrar:

PO Box 505 WODEN ACT 2608

Council Stamp